PELICAN BAY

MINOR EXTERIOR PROJECT APPLICATION

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Single Family Home Projects or Condo, Villa, Apartment or Individual Unit Owner Project

Owner Name:_____ Member #:_____
Neighborhood Association:_____ Association Approval Required: ____ Yes ____ No
Site Address:_____
Owner Mailing Address:_____ State:_____ Zip Code:_____
Owner Email Address:_____ Home Phone:_____ Cell Phone:_____
Proposed Start Date:_____ Proposed Completion Date:_____
Owner Signature:_____ Date Submitted:_____

From the List Below Select the Type of Project - Must Provide Items Noted for Project with Application

No Design Review Fee Required

	Air Conditioning (Replacing or Adding) (provide specs, survey showing location & required screening)		**Outdoor fire pit or fireplace (**within existing footprint) (provide specs, materials, location)
	Antenna /Satellite Dish Installation (provide specs and location of installation)		**Outdoor Kitchen (**within existing footprint) (provide specs, materials, location)
	Driveway or Walkway Replacement (provide specs and materials)		**Outdoor Recreational Equipment** (provide specs, materials, and copy of survey reflecting location)
	Downspouts/Gutters (provide layout, specs, materials)		**Outdoor Shower** (within existing footprint) (provide specs, materials and location)
	Decorative Shutters (provide specs, materials, location of shutters on floorplan)		**Pool Deck Change** (within existing footprint (change tile, pavers, decking) – provide specs and materials)
	Dumpster or Port-o-let on Site for Exterior Project (provide location and require screening)		**Propane Tank Installation** (provide specs and copy of survey reflecting location)
	Equipment Wall or Trash Enclosures (provide specs, materials, copy of survey reflecting location)		**Roof Replacement** (provide specs, materials, colors)
	Exterior Door Changes (Entry, Garage, Side Doors) (provide specs, materials, colors, location)		**Screen Enclosure Removal (**pool enclosure – requires pool fence installation) (provide specs and materials)
	Exterior Lighting Changes (provide specs, materials, type and location of lights)		**Skylights or Solar Tubes** (provide specs, materials and location of installation)
	Exterior Low-voltage Lighting for Landscaping (24 volts or less - provide specs, survey reflecting location)		**Solar Collectors/Panels** (provide specs, materials and location of panels/collectors)
	Exterior Painting or Re-Painting (provide colors and location) Sample Must be Painted on Structure for Review by Field Inspector prior to project start)		**Sod Removal or change** (provide type of existing sod and new sod)
	Fence Installation or Replacement (provide specs, materials, color, copy of survey reflecting location and screening/buffering)		**Temporary Structures** (provide specs, materials, and copy of survey reflecting location)
	Flag/Flagpole (provide specs, materials, copy of survey reflecting location)		**Trellis, Pergola or Gazebo** (provide specs, materials and copy of survey reflecting location)
	Generator Installation (provide specs and copy of survey reflecting location)		**Window/Slider Replacement** (provide specs, materials and location of windows on floorplan)
	Hurricane Shutters (provide specs, materials, location of shutters on floorplan)		**Tree Removal** (must provide letter from Certified Arborist)
	Lawn Ornaments or Yard Art (provide specs, materials, copy of survey reflecting location)		**Water Feature (fountain, waterfall, koi pond)** (provide specs, materials and copy of survey reflecting location)
	Mailbox Replacement		**Other – Describe below**

INCOMPLETE APPLICATIONS WILL BE REJECTED - PLEASE ENSURE YOU SUBMIT ALL NOTED REQUIREMENTS

Describe the scope of your project including any and all details relative to your project and provide specs for all materials being used:

_____

_____

_____

ASSOCIATION APPROVAL:

Association Name:_____

Signature:_____

Title:_____

(Must be Board President or ARC Chair Signature)

Date:_____

FOUNDATION APPROVAL:

Pelican Bay Foundation, Inc.

Signature:_____

Title: _____

Date:_____

Once Application is complete and ready for submission it should be sent to:

The Pelican Bay Foundation
Commons Building
6251 Pelican Bay Boulevard
Naples, Florida 34108
(239) 597-8081

For your Convenience:

You can drop it by the Commons Office
or
Mail it to the Commons Office
or
Email to the Covenants Department to
LWarren@pelicanbay.org or
SHendrix@pelicanbay.org